



COVID19:

ARE YOU DOING WHAT'S NECESSARY TO KEEP YOUR FLEET SAFE?



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The world we live in, with a new focus on curbing the spread of viruses, demands an active approach from business owners to keep their employees safe and their businesses productive.

Reference this guide and print the checklist for your team to carry on every shift.

COVID Trusted Sources

Local Health
Departments

County Health
Departments

State Health
Departments

CDC

Health Insurance
telemedicine
options

Best practices to keep your fleet safe:

- Administer COVID-specific training
- Social distancing of 6 feet or greater
- Delayed/staggered Starts
- Assigning or clustering of vehicle users
- Increased routine janitorial cleaning
- Documented pre-trip/post trip inspections that include sanitizing surfaces
- Specific COVID-19 inspections
- Routine sanitizing of vehicles by outside service
- PPE for essential operations that are occurring within 6'



Daily Checklist: Pre/Post-Shift Inspection

EMPLOYEE NAME

EMPLOYEE #

DATE

Essential Protections:



Gloves



Face Shield



Masks



Personal Hand Sanitizer

Sanitizing Your Vehicle

Sanitize the following surfaces before and after each shift and mark the circle when done.

Passenger Side

Pre- Post-



Exterior Door Handles



Interior Door Handles



Seatbelt Buckle



Dashboard



Rear/Side Tanker Door Handles



Fuel Register & Fuel Nozzle



Keys

Driver Side

Pre- Post-



Exterior Door Handles



Interior Door Handles



Seatbelt Buckle



Steering Wheel



Gear Shifter



Center Console



Parking Brake Lever